



## **QuestBridge Scholarship Management Services Vice President of Business Development Job Description**

The VP of Business Development position for QuestBridge's Scholarship Management Services offers an opportunity to contribute to the growth of an expanding community of highly motivated individuals. QuestBridge is a nonprofit program that connects high-achieving low-income students with educational opportunities that can change their lives, as well as the demographics of our nation's leading educational institutions.

Additional information on QuestBridge and its parent organization, the Quest Scholars Program, can be found at [www.questbridge.org](http://www.questbridge.org).

### **Roles and Responsibilities**

This position will work directly with CEO and President in building a new business. This business will provide generous individuals the ability to offer unique scholarship to individual high school juniors with little overhead cost. This new business will allow QuestBridge to become cash flow positive while continuing to recruit talented low-income students for elite colleges.

### **Qualifications**

- Strong belief in the goals and mission of QuestBridge and the Quest Scholars Program.
- Minimum of a Bachelor's degree required. MBA preferred. Minimum of 3 years work experience.
- No experience with education or non-profits necessary.
- Prefer someone who enjoys the challenge of building a business from scratch.

### **Compensation**

Competitive compensation, variable according to experience and abilities. Benefits or equivalent compensation included with full-time employment.

### **Hours & Location of Work**

This is a full-time position. QuestBridge's office is located in Palo Alto, approximately one mile from the Stanford University campus.

### **Application Process**

Please send cover letter and resume to [jobs@questbridge.org](mailto:jobs@questbridge.org), or mail to:

QuestBridge

Ref: Development Director position

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